**John Smith**

Indianapolis, IN | 317-123-4567 | John.smith@gmail.com

**Professional Summary**

Dependable, hard-working, and efficient lawn care & warehouse professional with 2 years of work experience. Proven ability to complete tasks safely and according to customer preferences.

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**Key Skills**

* Forklift Operation
* Zero-turn lawn mower operation
* Chainsaw Operation
* Power Tool Operation
* Dry-Walling
* Workplace Safety
* Interpersonal Communication
* Team Player

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**Work Experience**

**XYZ Lawncare,** *Indianapolis, IN* 2/2017-Current

Landscaper

* Operate chainsaw to safely trim and remove trees
* Operate a variety of lawn mowers to cut grass according to customer orders
* Plant flowers, shrubs, and place mulch to design exterior landscaping

**XYZ Staffing,** *Indianapolis, IN* 6/2018-12/2018

Warehouse Associate

* Accurately picked & packed boxes with customer orders
* Loaded customer orders on to truck for delivery
* Operated forklift to store product in correct warehouse location

**XYZ Warehouse,** *Plainfield, IN*  01/2016-02/2017

Warehouse Associate

* Picking & Packing customer orders according to company productivity standards
* Provided accurate inventory and stock maintenance
* Safely loaded trucks with customer orders
* Maintained a clean & safe workplace

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**Education**

**Fathers and Families Center;** *Indianapolis, IN*

High School Equivalency (Currently Enrolled)

**H.O.T.S.**; *Indianapolis, IN*

Forklift Certification